

Regarding highlighting of SHe-Box portal web link (<https://shebox.wcd.gov.in/>) in the websites of all departments of Chandigarh Administration

Social Welfare < socialwelfarechd@rediffmail.com >

Mon, 30 Jun 2025 10:48:29 AM +0530

To "ce-chd"<ce-chd@nic.in>,"dpi-chd"<dpi-chd@nic.in>,"ree-chd"<ree-chd@nic.in>,"supdtlpd.chd"<supdtlpd.chd@nic.in>,"dpr-chd"<dpr-chd@nic.in>,"ayush.chd.admn.24b"<ayush.chd.admn.24b@gmail.com>,"tocentral-chd"<tocentral-chd@nic.in>,"rk197616"<rk197616@gmail.com>,"agrichd17"<agrichd17@gmail.com>,"dstchandigarh17"<dstchandigarh17@gmail.com>,"stputchd"<stputchd@gmail.com>,"sambboard"<sambboard@gmail.com>,"stachd"<stachd@gmail.com>,"pro.modeljailchd"<pro.modeljailchd@gmail.com>,"ddohg-chd"<ddohg-chd@nic.in>,"khadiboard39"<khadiboard39@gmail.com>,"slsa_utchd"<slsa_utchd@yahoo.com>,"forestchandigarh"<forestchandigarh@gmail.com>,"dimsmeutchd"<dimsmeutchd@gmail.com>,"dhs_ut"<dhs_ut@yahoo.co.in>,"raopuchd"<raopuchd@gmail.com>,"supdthome1"<supdthome1@gmail.com>,"chdtourism123"<chdtourism123@gmail.com>,"fsutchd"<fsutchd@gmail.com>,"fcs-chd"<fcs-chd@nic.in>,"ctu-chd"<ctu-chd@nic.in>,"admndte1"<admndte1@gmail.com>,"aetc-chd"<aetc-chd@nic.in>,"cca"<cca@chd.nic.in>,"mpa"<mpa@citcochandigarh.com>,"alcl-d-chd"<alcl-d-chd@chd.nic.in>,"chb_chd"<chb_chd@yahoo.com>,"chbadmn39"<chbadmn39@gmail.com>,"architect.up.chd"<architect.up.chd@gmail.com>,"statcell-chd"<statcell-chd@nic.in>,"aeo-chd"<aeo-chd@nic.in>,"Registrar"<Registrar@pec.edu.in>,"padirector"<padirector@pec.ac.in>,"utstateguesthouse1"<utstateguesthouse1@gmail.com>,"gcart-chd"<gcart-chd@nic.in>,"jrsc-chd"<jrsc-chd@nic.in>,"mdccwdc"<mdccwdc@gmail.com>,"dc-chd"<dc-chd@nic.in>,"chdscbc.mfdc"<chdscbc.mfdc@gmail.com>,"dhe-chd"<dhe-chd@nic.in>,"supdt.admnbranch"<supdt.admnbranch@gmail.com>,"zswochd"<zswochd@gmail.com>,"direnvchandigarh"<direnvchandigarh@gmail.com>,"ceo_chandigarh"<ceo_chandigarh@eci.gov.in>,"kuldeepsingh48"<kuldeepsingh48@yahoo.com>,"sportsdirectoratchd"<sportsdirectoratchd@gmail.com>,"dpgmch-chd"<dpgmch-chd@gmch.gov.in>,"ec1"<ec1@ccet.ac.in>,"papplccet"<papplccet@gmail.com>,"principal"<principal@ccet.ac.in>,"commissionermc"<commissionermc@gmail.com>,"establishmentsuperintendent"<establishmentsuperintendent@gmail.com>,"e1branch.police"<e1branch.police@gmail.com>,"phac-chd"<phac-chd@nic.in>,"poplanning"<poplanning@gmail.com>,"smdit-chd"<smdit-chd@nic.in>

Respected Sir/Madam,

Please find the attachment regarding highlighting of SHe-Box portal web link (<https://shebox.wcd.gov.in/>) in the websites of all departments of Chandigarh Administration.

Regards

Social Welfare Department
Chandigarh Administration

2 Attachment(s)

SHe-Box-Centralgovt-Complai...

SHe-box_information.pdf

DHE 30/6/25
JDA 30/6/25
2-7-28
2/7/25
Ad. IT

From

The Director Social Welfare
Women & Child Development,
Chandigarh Administration.

To

All the HoDs
Departments/Boards/Corporations,
U.T. Chandigarh

Memo No. SWD/SHEW/2025/ 5428

Dated Chandigarh, the 30/06/2025

Subject: Regarding highlight the web link to the SHE-Box portal (<https://shebox.wcd.gov.in/>) on all the websites of Departments and other digital platforms.

Enclosed please find herewith a D.O. letter no. 16/3/2023-WW dated 30.05.2025 received from Sh. Anil Malik, Secretary, Ministry of Women & Child Development, Government of India on the subject noted above for information and appropriate action.

It is therefore requested that the web link of the She-Box portal (<https://shebox.wcd.gov.in/>) be prominently displayed on the Notice Board of your Department, along with a copy of the Internal Complaints Committee (ICC) details constituted under the POSH Act.

Further, you are also requested to highlight this portal link (<https://shebox.wcd.gov.in/>) on all websites and digital platforms maintained by your Department/Board/Corporation to enhance awareness and ensure that women employees facing sexual harassment at the workplace are informed and empowered to access the portal.


Superintendent
for Director Social Welfare
Women & Child Development,
Chandigarh Administration.

अनिल मलिक, आई.ए.एस.
सचिव

Anil Malik, I.A.S.
Secretary

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E-mail: secy.wcd@nic.in



सत्यमेव जयते

महिला एवं बाल विकास मंत्रालय
शास्त्री भवन, नई दिल्ली-110 001

Government of India
Ministry of Women & Child Development

30th May, 2025

D.O. No. 16/3/2023-WW



75
आज़ादी का
अमृत महोत्सव

Dear Secretary,

Ministry of Women & Child Development launched She-Box portal last year to implement the provisions of 'The Sexual Harassment of Women at Workplace (Prevention Prohibition and Redressal) Act, 2013' more effectively. This portal provides a single window access to every woman employee whether working in public, private, organized or unorganized sector to file complaint of sexual harassment at her work place and also track its status. The Hon'ble Supreme Court has passed various directions for compliance by all employers and competent authorities in the matter of Aureliano Fernandes vs. State of Goa & Ors. Multiple correspondences have also been made earlier with your Ministry/Department in this regard during the last nine months.

2. I would request that the web link to the portal (<https://shebox.wcd.gov.in/>) may kindly be highlighted on all the websites of your Ministry/Department and other digital platforms. This portal may also be publicised through appropriate social media handles and other official channels to create awareness and disseminate information about it so that more and more women employees facing sexual harassment at their workplace are able to use it.

3. I would also request you to kindly review the status of filling up the requisite details on the SHe Box Portal in your Ministry/Department and ensure that each employer is compulsory and fully onboarded.

With regards,

Yours sincerely,

Sd/-

(Anil Malik)

Secretaries of all Ministries/ Departments of Government of India

Copy to:

Addl. Chief Secretaries/Principal Secretaries/Secretaries of WCD/Social Welfare Department of all States/ UTs for immediate necessary action in the matter.

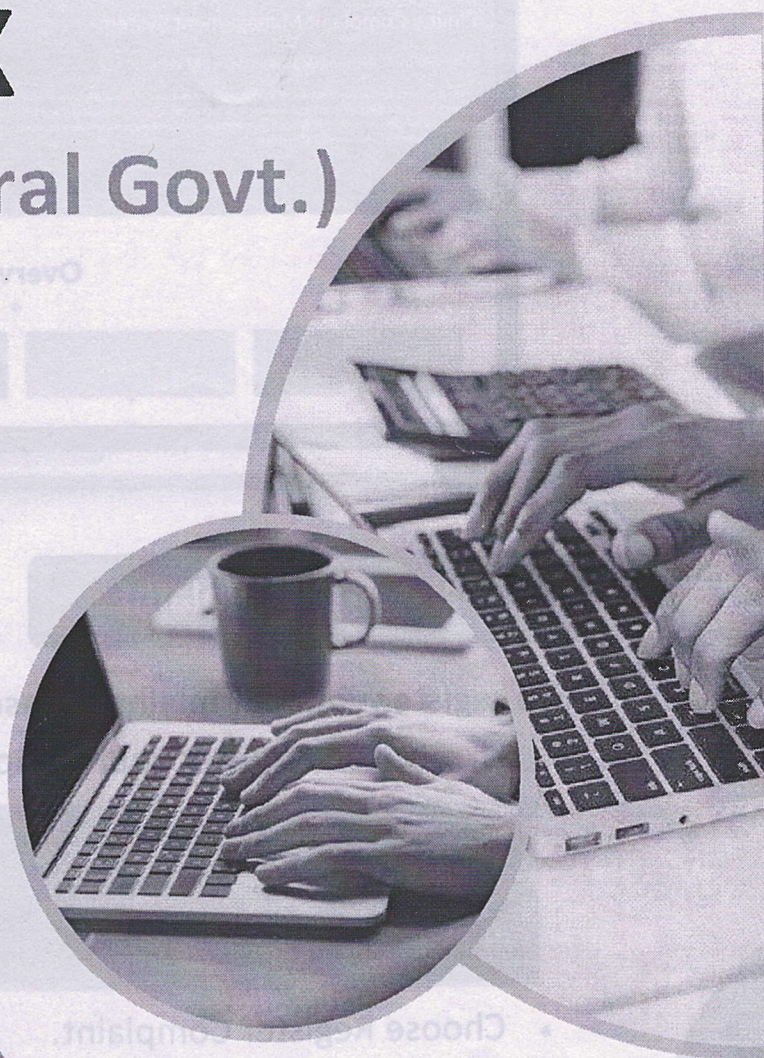
(Anil Malik)



SHe-Box

Complainant (Central Govt.)

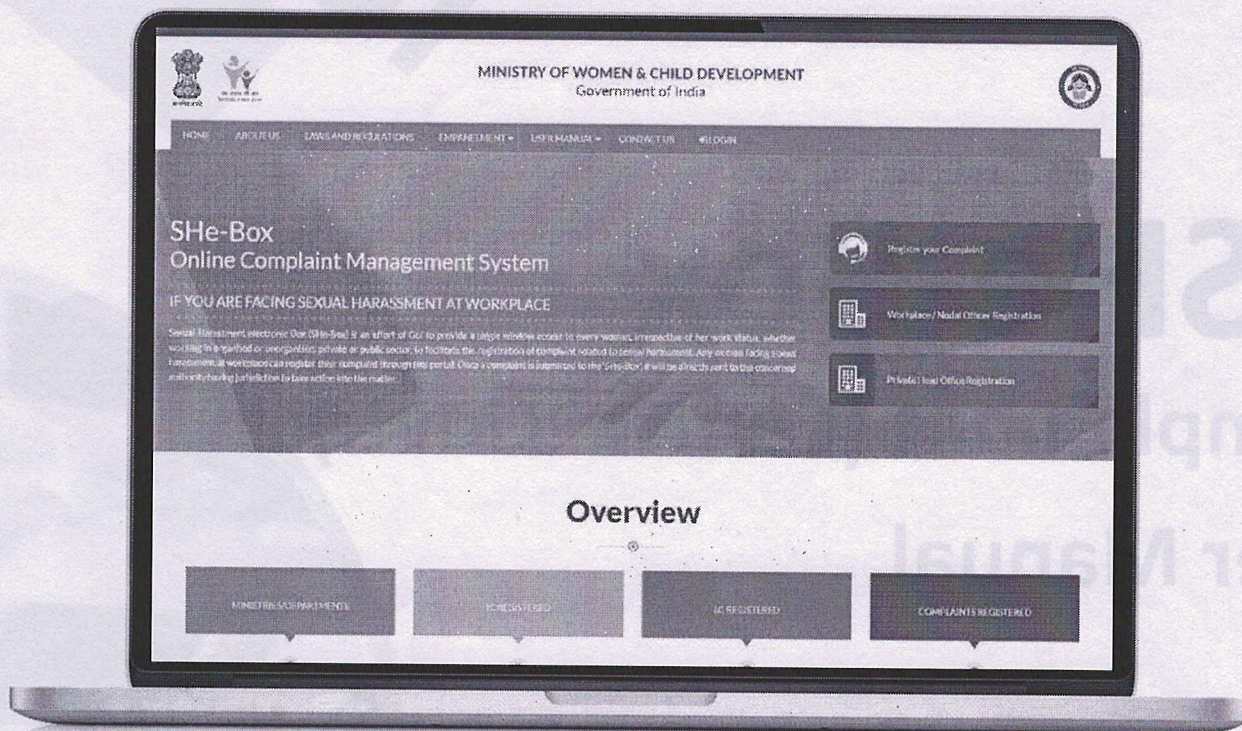
User Manual



SHe-Box Portal

❖ To access the She-Box portal, follow these steps:

1. Open your web browser.
2. Enter the URL: [<https://shebox.wcd.gov.in/>].
3. You will be directed to the homepage.



Register a Complaint

❖ To register your complaint, please follow these steps:

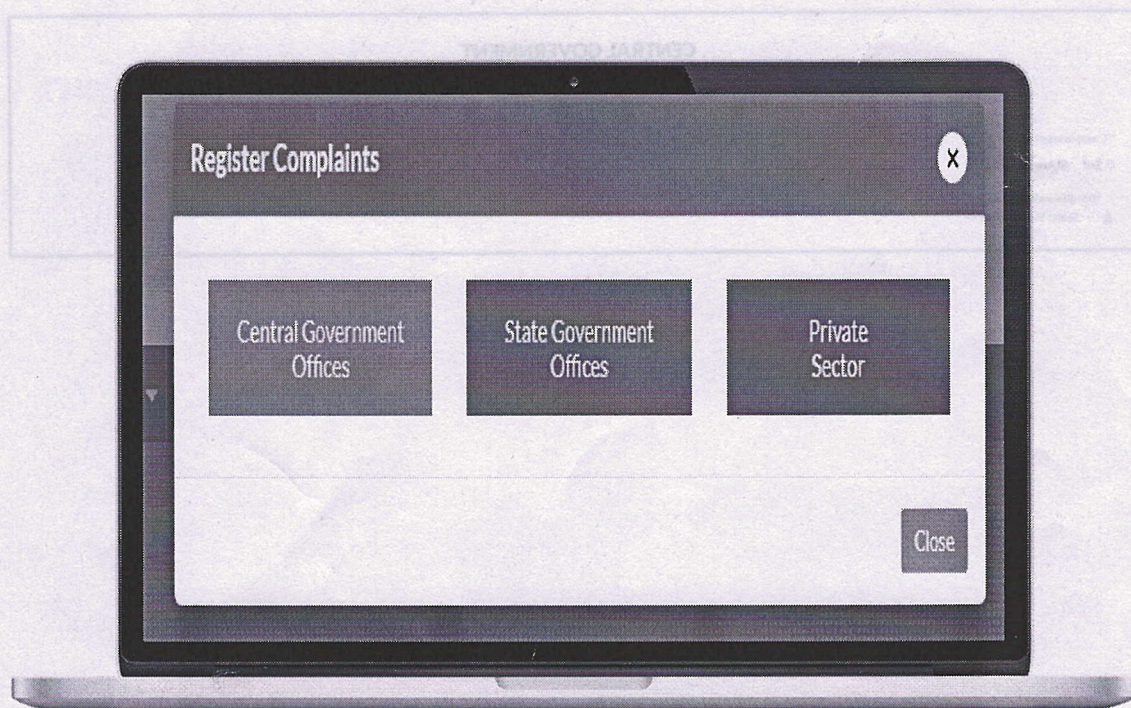
1. Click on Register your complaint.



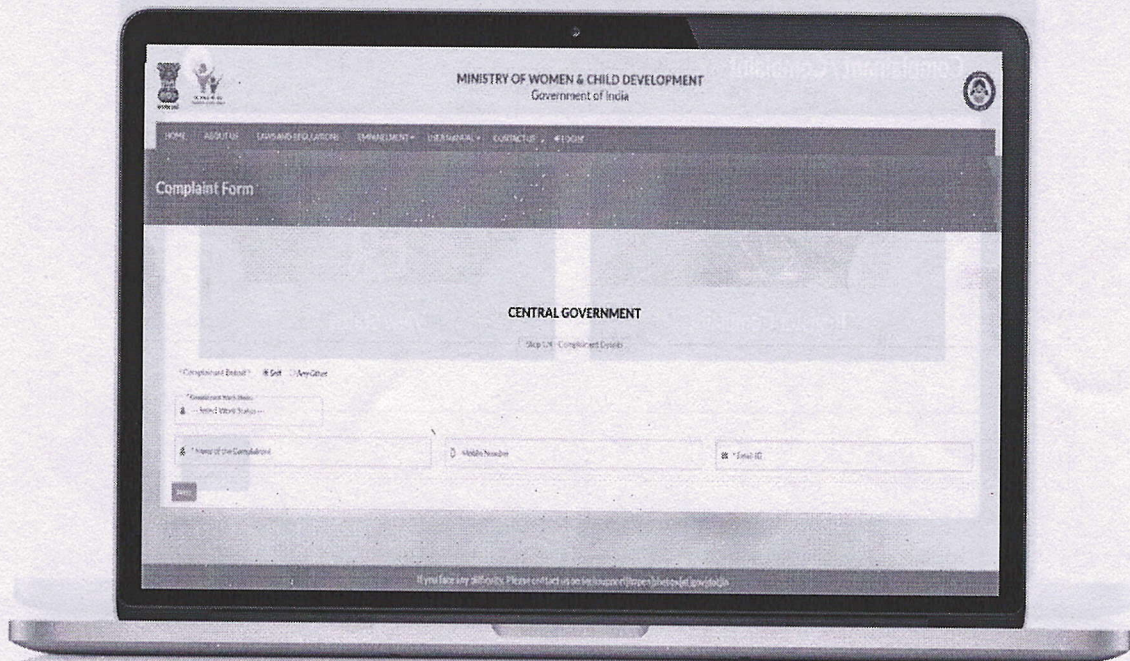
- Choose Register Complaint.



Choose Central Government from the above options for further Action.



Step-1:



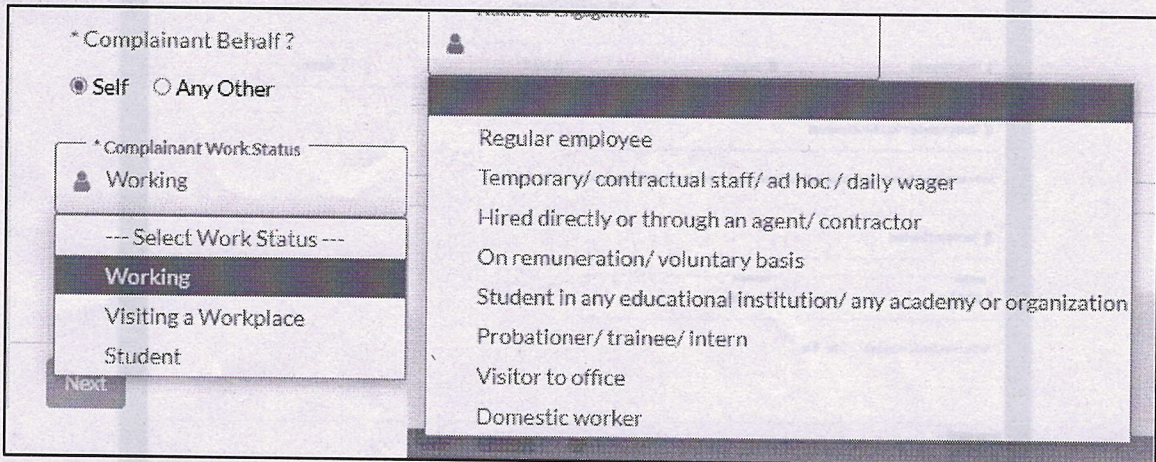
- In case, someone else is complaining on the behalf of complainant following details shall be updated.

CENTRAL GOVERNMENT

Step 1/4 - Complainant Details

* Complainant Detail? ☐ Self ☒ Any Other	* Select Relationship	* Name	* Undertaking from complainant Choose File No file chosen
* Complainant Work Status			

- In case, complainant Work Status is working, Nature of engagement is to be chosen from the options given.



* Complainant Behalf ?

☒ Self ☐ Any Other

* Complainant Work Status

--- Select Work Status ---

Working

Visiting a Workplace

Student

Next

Regular employee

Temporary/ contractual staff/ ad hoc / daily wager

Hired directly or through an agent/ contractor

On remuneration/ voluntary basis

Student in any educational institution/ any academy or organization

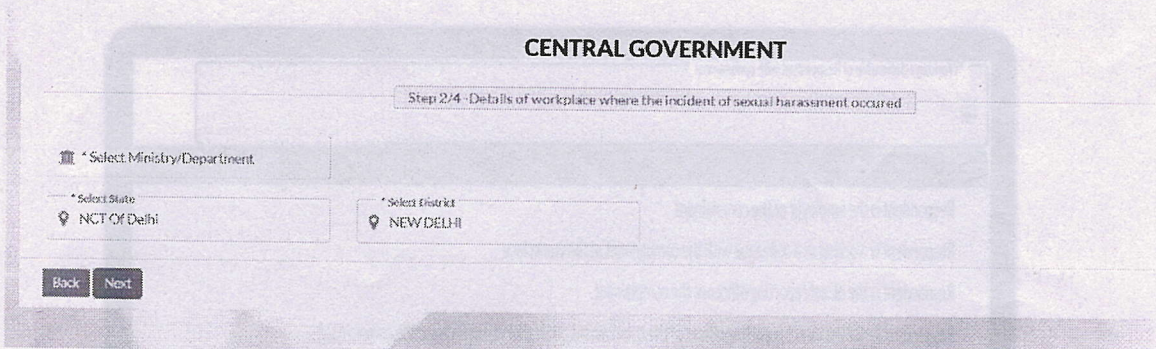
Probationer/ trainee/ intern

Visitor to office

Domestic worker

Step-2:

- Select Ministry and Department from the options given in the list and fill in all other details to go to the next step.



CENTRAL GOVERNMENT

Step 2/4 - Details of workplace where the incident of sexual harassment occurred

* Select Ministry/Department

* Select State

NCT of Delhi

* Select District

NEW DELHI

Back Next

Step-3:

- Fill in all the mandatory details and click on next.

CENTRAL GOVERNMENT

Step 34 - Detailed the Respondent

Name of Respondent	Designation	Email ID	Mobile No.
Working relationship of Respondent with complainant			
Are the details of workplace of the respondent same as that of the workplace where the incident of sexual harassment occurred? ☐ Yes ☐ No			
Select Ministry/Department			
Select State	Select District	New Detail	
Are there more than one Respondents? ☐ Yes ☐ No			
Back Next			

- Choose the options from the list given below.

Working relationship of Respondent with complainant

☐ Respondent is the employer of the complainant
☐ Respondent is working as a colleague with the complainant at the workplace
☐ Respondent is the direct reporting officer of the complainant
☐ Respondent is not the direct reporting officer of the complainant but higher in hierarchy to the complainant
☐ Respondent is the employer at the workplace which is visited by the complainant.
☐ Respondent is the employee of the workplace which is visited by the complainant.
☐ Respondent is supervising the academic activities or is a faculty or officer/staff at the institution where the complainant is studying/training
☐ Respondent is a co-worker
☐ Any other

Step-4:

- Fill in all the mandatory details and click on Register.

Step 4/4 - Complaint Details

* Have you already registered complaint with IT? ☐ Yes ☒ No

* Type of Harassment

* Give a description of the incident with relevant facts (Max 500 words)

Please Upload Supporting Document (PDF, JPEG, PNG Only) If any

Choose File | No file chosen

Max file size is 2 MB

TE02^NC

* Enter Captcha here

Register | Back